

## Instructions for Participants

1. Pair with a partner of your choice. Advise your class representative of your partner's name.

2. Decide on a theme that suits you and your partner.

(eg for trainees: haircuts, food, transport, characters in your class, lecturers, subjects in your course, locations on campus, recreation, activities, facilities, hobbies, social life, rules, prices, weather, a typical day, accommodation, etc)

(eg for lecturers; what makes a good student, courses, curriculum, daily schedule, the joys of teaching, dress codes, CPD, my colleagues, practicum, exams, marking, assessment, pedagogy etc)

3. Decide on the mood of your presentation (eg serious, humorous, informative, statistical etc)

4. Choose images for 20 slides that each tell an individual story within the theme.

5. Decide the order of the slides and which partner is going to present which slides.

6. Write a script that takes 20 seconds for each slide. Practise speaking while timing yourself. Edit the script of each slide to make it last exactly 20 seconds. The script must appear at the bottom of the screen on PowerPoint where it says "Click to Add Notes", although you will not be able to see these during your presentation.

7. Set the Transitions setting to 20 seconds, and Apply To all.

8. Practise the whole 400 seconds with automated timing and NO SCRIPT VISIBLE.

9. Give a digital copy to your group representative by 8am on Tuesday May 22<sup>nd</sup>.

10. Lecturers: be prepared to present your talk on Tuesday 22<sup>nd</sup> May 2012.

Trainees: present in TELLTraC Hall when your turn comes up. Attend all presentations on May22/23/24. Your turn will be decided by random selection each day. A panel of judges will assess trainee teachers' presentations according to the marking rubric on page 7 of this training module.